

**Minutes | February 9th, 2026 | 7 PM | Village Hall
VNB Board of Trustees (BOT) Meeting**



1. Call to Order: President Mellem called the meeting to order at 7:00 PM.
2. Roll Call: President Roger Mellem, Public Works Trustee #1 Public Works Paul Schroeder, Trustee #2 Water & Wastewater Rick Cermak, Trustee #3 Constable Rocco Castellano, Treasurer Robert E. O'Brien, Clerk Dori A. Panthofer

Public Attendees:

Robin Posnanski	3721 Lighthouse Dr
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3. Public Comment: None
4. Approval of the following two sets of meeting minutes: 1) January 12th 2026 Village Caucus Minutes; 2) January 12th 2026 BOT Meeting minutes

The minutes as written were unanimously approved following a motion by Constable Castellano and a second by Trustee Schroeder.
5. Trustee's Report (1) - Paul Schroeder
 - a. Automated recycling of cardboard; Add another reminder to the next newsletter that materials must be contained entirely in the cart (not next to or on top of the cart).
 - b. Revitalize/rejuvenate the garden beds around Village Hall. Trustee Schroeder will contact Aspen.
 - c. Culvert on curve at North St & Chatham; Grant application due 5/1/2026. The culvert's diameter does not meet the minimum requirement for grant eligibility.
6. Trustee's Report (2) - Rick Cermak
 - a. Update: Generator & 3 phase power. Following the completion of the installation, landscaping will be necessary for the disturbed area. This landscaping can be integrated with the ongoing efforts to revitalize the Village Hall garden beds.
7. Constable's Report - Rocco Castellano
 - a. Wind Point Police Department report: No unusual activity.
 - b. Caledonia Fire Department report: Zero calls.
 - c. Wisconsin Humane Society animal sheltering statistics Zero activity.
8. Treasurer's Report - Bob O'Brien
 - a. Financial Reports: Financials are delayed until accruals are compiled.
 - b. Property tax payment update. All but three residents paid.
9. President's Report - Roger Mellem
 - a. Solar and Wind ordinance & lead time of public hearing.
 - b. Tax Parcel 161-04-23-33-022-000 (324 N Vincennes) and Tax Parcel 161-04-23-33-023-000 (312 N Vincennes Cir) Utility Connections. The City of Racine Water & Wastewater Utility will not approve any new connections.

10. Clerk's Report - Dori Panthofer

- a. Yard waste sticker buy back program update: A credit of \$879.25 will be applied to the next bill.
- b. Spring Election: Tuesday, April 7th, 2026: Ballots ordered, voting equipment tests scheduled.
- c. Building Inspector appointment update. Treasurer O'Brien and Clerk Panthofer will meet virtually with Attorney Larsen to ensure contract updates are incorporated into the final offer.
- d. VC3 update:
 - i. VC3 submitted VNB's Cybersecurity Grant application
 - ii. New website under construction
 - 1. Elected official fact finding survey results
 - 2. New photos required (2000px width or higher), consider seasonal photos
- e. Newsletter Topics
- f. Upcoming Village meetings (Village Hall)

Monday, March 9th, 2026	6:00 PM - Planning Commission Meeting * <i>Tentative</i> 7:00 PM - Board of Trustees Meeting
Monday, April 13th 2026	6:00 PM - Planning Commission Meeting * <i>Tentative</i> 7:00 PM - Board of Trustees Meeting
Monday, May 11th, 2026	6:00 PM - Planning Commission Meeting * <i>Tentative</i> 7:00 PM - 2026 Board of Review First Meeting 7:05 PM - Board of Trustees Meeting
Monday, June 8th, 2026	6:00 PM - Planning Commission Meeting * <i>Tentative</i>
Monday, June 15th, 2026 * <i>Third Monday of the month.</i>	5:00 PM - 2026 Board of Review reconvenes 7:00 PM - 2026 Board of Review First Meeting 7:05 PM - Board of Trustees Meeting

11. Accounts Payable

- a. AP January 2026 in the amount of **\$ 374,538.12**
- b. AP February as of February 5th, 2026 was **\$ 11,340.33**. The current amended preliminary as of February 9th, 2026 which includes tax settlement checks is **\$ 147,784.59**.

Trustee Schroeder moved, seconded by Trustee Cermak, to approve the final January 2026 Accounts Payable (AP) in the amount of \$374,538.12 and the updated February 2026 AP in the amount of \$147,784.59. This authorization permits Clerk Panthofer and Treasurer O'Brien to issue payments for routine bills that become due before the subsequent meeting to keep accounts current. The motion carried unanimously.

12. Old Business

- a. GZA & North Bay bluff/beach assessment postponed until weather conditions allow for a site visit.
- b. Updated bridge preservation estimate from M&M Masonry Verbal estimate is \$35,200.

A motion to approve, contingent upon receiving a formal proposal, was moved by Constable Castellano and seconded by Trustee Schroeder. The motion passed unanimously.
- c. DNR mandated recycling ordinance due April 30th, 2026; Draft 1 & Redlined Rev 1. Vote deferred until March.

13. New Business

a. Board of Appeals 2026 Appointment

President Mellem moved to re-appoint Rick Hennig for another 3-year term, spanning 2026 through 2028. Trustee Schroeder seconded the motion, and it passed unanimously.

President Mellem moved to re-appoint Sue Arvai as the first alternate and Autumn Latimore-Schienze as the second alternate for 2026. Trustee Cermak seconded the motion, and it passed unanimously.

b. North Bay Marriage website online

c. FEMA Sanctioned Communities. The DNR - Joining the NFIP - deferred until next month. Ravine saves North Bay - everything sheetflows into the ravine and out to Lake Michigan

d. 2026 Board of Review proposed dates:

- i. 2026 VNB BOR 1st Meeting: Monday, May 11, 2026, at 7:00 PM. The Board of Trustees meeting is scheduled to begin immediately following the recess of the 2026 Board of Review, which is estimated to be at approximately 7:05 PM. This recess will be for a minimum of 30 days.
- ii. 2026 VNB BOR Reconvenes Monday, June 15, 2026, at 5:00 PM. The Board of Trustees meeting will convene at 7 PM immediately after the 2026 BOR adjourns.

14. Adjourn: Constable Castellano moved to adjourn the meeting, and Trustee Cermak seconded the motion. The motion passed unanimously, and the meeting adjourned at 7:43 PM.