

**Agenda | June 16th, 2025 | 7:05 PM | Village Hall
Board of Trustees (BOT) Meeting**



NOTE: The 2025 Board of Review first meeting immediately preceded this meeting.

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of the May 12th, 2025 BOT Meeting, May 21st, 2025 Stand Up Meeting & May 23rd, 2025 Stand Up Meeting minutes
5. Trustee's Report (1) – Paul Schroeder
 - a. Ayres: Public road repairs/maintenance & drainage for North Bay Drive - see old and new business items 12(b) and 13(b).
6. Trustee's Report (2) – Rick Cermak
 - a. Update: Generator & 3 phase power
 - b. Update: 4" pipe flowing into the Lighthouse Dr lift station
7. Constable's Report – Interim Constable Rocco Castellano
 - a. Wind Point Police Department
 - b. Caledonia Fire Department
 - c. Wisconsin Humane Society animal sheltering statistics
8. Treasurer's Report – Bob O'Brien
 - a. Financial Reports
 - b. State Video Service Provider Report Filed - SL-311
 - c. CLA - AICPA Municipal Reporting Update; Financial Report & General Ledger Automation Plan (Accounts Payable & Check Processing)
9. President's Report – Mark Schall
 - a. The Sunlight Report response
 - b. Coyote seminar follow-up
10. Clerk's Report – Dori Panthofer
 - a. 2025 Recycling Grant Award \$1,665.59
 - b. 2025 Village Directory target release date is late June to mid-July
 - i. Adding several new residents
 - ii. Awaiting 2025 Board of Appeals member updates (Chapter 2 Section 08)
 1. Ending term month/year for each member; 2025 New Appointment(s) due annually; 1st & 2nd alternate designations due annually
 - c. Permit Applications (New, Closed, Incomplete/returned, withdrawn)
 - i. BOA2025-1 Resident letter to withdraw variance application dated 5/19/2025
 - d. WI DOR Form SL-305 filed: 2025 MOE (Memorandum of Effort) Fire & EMS
 - i. Village exempt from MOE Police filing (population is less than 20,000)
 - e. Elected Official Documentation
 - i. Clerk Document, emails, rights of elected officials
 - ii. Other elected officials
 - f. Elections:
 - i. 4-Year Maintenance Post Cards mailed June 13th, 2025
 - ii. New effective date for 2024 Wisconsin Act 126: 2025 Wisconsin Act 7 amends Act 126 related to form CF-1L Campaign Finance Registration Statement - Local

Candidate Committee. The new effective date is December 1st, 2027

- g. Upcoming Village meetings. Meetings are held at Village Hall.
 - i. BOT Meeting: 7:00 PM Monday, July 14, 2025
 - ii. BOT Meeting: 7:00 PM Monday, August 11th, 2025
 - iii. BOT Meeting: 7PM Monday, September 8th, 2025
- 11. Accounts Payable
 - a. AP May 2025 amended in the amount of **\$ 56,817.15**
 - b. AP June 2025 preliminary in the amount of **\$ 19,419.76**
- 12. Old Business
 - a. Village of North Bay signage on N Main St (Trustee Schroeder)
 - b. Ayres/DNR May 29th, 2025 site visit (Trustee Schroeder)
 - i. Ayres 2025 Village of North Bay Pavement Maintenance Program bid dated June 13th, 2025, in the amount of \$13,300
 - ii. Drainage concerns North Bay Bridge
 - c. Backup power for Lighthouse Drive lift station (Trustee Cermak)
 - d. 4" pipe flowing into the Lighthouse Dr lift station (Trustee Cermak)
 - e. Bee Keeping (Constable Castellano)
 - f. GZA results
 - g. 2025 Emerald Ash Borer treatment
 - h. North Bay Marriage business / website
- 13. New Business
 - a. May 15th, 2025 storm damage (Trustee Schroeder)
 - i. Damaged street light (May 15th, 2025 storm damage) / Nicolet PI
 - b. Ayres/DNR May 29th, 2025 site visit (Trustee Schroeder)
 - i. Creek bank instability 10-foot strip of land on north side of Village Hall
 - ii. Japanese Knot Weed infestation; Eradication tips from DNR
 - iii. Drainage on other bridges
 - c. 2025 CMAR Resolution (Trustee Cermak)
 - d. Comprehensive Plan / Emergency Response Plan (Constable Castellano)
 - e. 39 S Vincennes Cir property condition (Constable Castellano)
 - f. Caledonia Fire Department May 27-30th, 2025 email notices: Impeded access on Shore Acre Drive, Lansdale Lane, South Creek and Cross Creek (Constable Castellano)
 - g. Chickens (Constable Castellano)
 - h. F2025-2 Davies/Starks 111 Shore Acres: Updated fence permit application (enlarged fence)
 - i. F2025-3: Casper 204 N Vincennes Cir: Replace storm damaged fence
 - j. Adjourn