



**Minutes | January 8th, 2024 | 7:00 PM**  
**2024 Annual Village Caucus** *Immediately followed by:*  
**Board of Trustees (BOT) Meeting**

**2024 Village Caucus**

**Roll Call - Village Caucus | Board Members:** President Mark J. Schall, Trustee Rich Schmitt, Trustee Rick Cermak, Constable Kristin Wright, Treasurer Robert E. O'Brien, Clerk Dori A. Panthofer

**Public |** Holly Gilvary (Reporter, Racine Journal Times); Karen Zimmerman 16 N. Vincennes Cir). Lisa Scott Ptacek (3654 N. Bay Dr.); Tommy Sharrett (Interim Wind Point/North Bay Police Chief) .

**President Schall** called the 2024 Village Caucus to order at 7:01 PM.

**President Schall called for nominations for the Trustee #1 Public Works |** No nominations were put forth. President Schall closed the nominations for Trustee #1 at 7:01PM.

**President Schall called for nominations for the Trustee #2 Water & Wastewater |** Dori Panthofer nominated Rick Cermak and Kristin Wright seconded the nomination. No other nominations were put forth. President Schall closed nominations for Trustee #2 at 7:02PM

**President Schall called for nominations for the Treasurer |** Kristin Wright nominated Robert O'Brien and Rick Cermak seconded the nomination. No other nominations were put forth. President Schall closed nominations for Treasurer at 7:02PM.

**Adjourn |** President Schall called for a motion to adjourn the 2024 Village Caucus. Motion to adjourn made by Kristin Wright and seconded by Rick Cermak. **Roll call vote:** Mark Schall AYE; Rich Schmitt AYE; Kristin Wright; AYE; Rick Cermak AYE. The 2024 Village Caucus adjourned at 7:03 PM.

**Reconvene the 2024 Village Caucus | Roll Call - Board Members:** President Mark J. Schall, Trustee Rich Schmitt, Trustee Rick Cermak, Constable Kristin Wright, Treasurer Robert E. O'Brien, Clerk Dori A. Panthofer

**Public |** Holly Gilvary (Reporter, Racine Journal Times)

**Motion to reconvene the 2024 Village Caucus** made by Kristin Wright and seconded by Rich Schmitt. **Roll call vote:** President Mark J. Schall, Trustee Rich Schmitt, Trustee Rick Cermak, Constable Kristin Wright. Caucus reconvened at 8:43PM.

**President Schall reopened nominations for Trustee #1 Public Works |** Dori Panthofer nominated Amy Cermak and Kristin Wright seconded the nomination. No other nominations were put forth. President Schall closed the nominations for Trustee #1 at 8:44PM.

**Adjourn |** President Schall called for a motion to adjourn the 2024 Village Caucus.

Motion to adjourn made by Rich Schmitt and seconded by Kristin Wright. **Roll call vote:** Mark Schall AYE; Rich Schmitt AYE; Kristin Wright; AYE; Rick Cermak AYE. Village Caucus adjourned at 8:45PM.

*BOT meeting minutes begin on the next page.*

**Minutes | January 8th, 2024 | 7:00 PM**  
**Board of Trustees (BOT) Meeting BOT Meeting**

President Schall called the meeting to order at 7:03 PM.

**Roll Call | Board Members:** President Mark J. Schall, Trustee Rich Schmitt, Trustee Rick Cermak, Constable Kristin Wright, Treasurer Robert E. O'Brien, Clerk Dori A. Panthofer.

**Public |** Holly Gilvary (Reporter, Racine Journal Times); Karen Zimmerman 16 N. Vincennes Cir). Lisa Scott Ptacek (3654 N. Bay Dr.); Tommy Sharrett (Interim Wind Point/North Bay Police Chief). At 7:45PM, Dr. James Toniolo arrived at 7:45 PM to speak on a recent coyote event.

**Public Comment |** President Schall reviewed the Public Comment guidelines.

- Karen Zimmerman (16 N Vincennes Cir)
- Lisa Scott Ptacek (3654 N Bay Dr)

**Approval of Board of Trustees Meeting Minutes |** Deferred.

**Trustee's Report (1) – Rich Schmitt**

- Waste collection
- 2023 WISLR Pavement Rating Report
- Village Tree Care
- North Bay Park - Landscaping Proposal & Bid

**Trustee's Report (2) – Rick Cermak**

- Sewer maintenance update

**Constable's Report – Kristin Wright**

- Wind Point Police Department report; Interim Wind Point Police Chief Tommy Sharrett spoke.
- Caledonia Fire Department report
- Coyote issue

**Treasurer's Report – Bob O'Brien**

- October 2023 & November 2023 financials distributed

**President's Report – Mark Schall**

- Open Meeting - Deferred
- Quorum and meeting procedures - Deferred
- Greenspace Task force
- RCICC Update
  - Wisconsin Cyber Alliance (Cybersecurity Consortium)  
Motion to join the Wisconsin Cyber Alliance made by Constable Wright and seconded by Trustee Cermak. All in favor, none opposed. Motion carried at 8:11PM.
  - Resolution #2024-1 is a resolution to support Shepherds College  
Motion to pass Resolution #2024-1 to support Shepherds College made by Constable Wright and seconded by Trustee Cermak. All in favor, none opposed. Motion carried at 8:12PM.

- SEWRPC representation (2050 Multijurisdictional Comprehensive Land Use) | President Schall and resident Nick Johnson (500 Cross Creek) will represent the Village.

#### **Clerk's Report – Dori Panthofer**

- Spring Election
- Newsletter topics

#### **Accounts Payable**

- AP December 2023 - \$17,312.40
- Preliminary AP January 2024 - \$52,684.99 (excludes the tax settlement totals due this month)

Motion to accept the AP December 2023 report in the amount of \$17,312.40 and approve the preliminary AP January 2024 report in the amount of \$52,684.99, and authorize the Treasurer and Clerk is pay the tax settlement bills due this month made by Constable Wright and seconded by Trustee Cermak. All in favor, none opposed. Motion carried at 8:17PM.

#### **Old Business**

- Water Main Project
- Proposed Floodplain Ordinance (FEMA/WI DNR mandate) | A Planning Commission meeting will be held on Monday, February 5th, 2024
- Greenspace Task Force (Public Land Task Force)

#### **New Business**

- Prequalification Statement / Willkomm Excavating & Grading Inc.
- Virtual DNR Public Hearing On Proposed Recycling Rule Scheduled at 2 PM on 1/17/2024
- 2023 Wisconsin Act 73: Changes to the Regulation of Alcohol Beverages in Wisconsin.
- 2024-2025 Village Assessor Agreement

Motion to accept the Village Assessor Agreement between the Village of North Bay and DH Assessments, LLC., made by Constable Wright and seconded by Trustee Schmitt. All in favor, none opposed. Motion carried at 8:37PM.

- 2024 Board of Review
- Assumption of Encroachment 3636 Nicolet Place

Motion to approve the Encroachment application dated December 5th, 2023 made by Constable Wright and seconded by Trustee Schmitt. All in favor, none opposed. Motion carried at 8:39PM.

- Spring Wine & Cheese

Motion to approve the Village of North Bay Wine and Cheese Social to be held at Village Hall on March 2nd, 2024 made by Constable Wright and seconded by Trustee Cermak. All in favor, none opposed. Motion carried at 8:40PM.

**Adjourn** | Motion to adjourn made by Constable Wright and seconded by Trustee Schmitt. All in favor, none opposed. Meeting adjourned at 8:41PM.