



Minutes | November 28th, 2022 | 7:00 PM | Village Hall

2023 Village of North Bay Budget Public Hearing
& December Board of Trustees (BOT) Meeting

2023 Budget Hearing Roll Call | Trustees: President Mark J. Schall, Trustee Rich Schmitt, Trustee Rick Cermak, Constable Kristin Wright, Treasurer Robert O'Brien, Clerk Dori Panthofer

Public Attendees | None

President Schall called the meeting to order at 7PM.

Due to exigent circumstances that prevented Constable Wright from returning to Racine, a motion to suspend Robert's Rules of Order and allow Constable Wright to attend via Zoom with participating to include discussion and voting made by Trustee Schmitt and Seconded by Trustee Cermak.

Roll Call Vote: Trustee Cermak AYE, Trustee Schmitt AYE, Constable Wright AYE. Motion approved at 7:02 PM.

Motion to approve the 2023 Budget for the Village of North Bay with the appropriate amount of \$350,491 made by Constable Wright and seconded by Trustee Schmitt.

Roll Call Vote: Trustee Cermak AYE, Trustee Schmitt AYE, Constable Wright AYE. Motion approved at 7:03 PM.

Adjourn 2023 Village of North Bay Budget Hearing | Motion to adjourn made by Constable Wright and seconded by Trustee Cermak.

Roll Call Vote: Trustee Cermak AYE, Trustee Schmitt AYE, Constable Wright AYE. Budget hearing adjourned at 7:04 PM.

BOT Meeting Roll Call | Trustees: President Mark J. Schall, Trustee Rich Schmitt, Trustee Rick Cermak, Constable Kristin Wright, Treasurer Robert O'Brien, Clerk Dori Panthofer

Public Attendees | None

President Schall called the meeting to order at 7:04PM.

Public Comment | None.

Approval of Board of Trustees Meeting Minutes | Motion to approve the 10-31-2022 BOT Meeting Minutes made by Trustee Schmitt and seconded by Trustee Cermak.

Roll Call Vote: Trustee Cermak AYE, Trustee Schmitt AYE, Constable Wright AYE. Motion approved at 7:05 PM.

Trustee's Report (1) – Rich Schmitt

- Leaf collection for 11/28/2022 was delayed due to vandalism of the contractor's equipment; service will resume as soon as possible.
- Bridge report: Rating remains stable. Trustee Schmitt filled the cracks of the Vincennes bridge. Trustee Schmitt will seek estimates to repair areas of exposed rebar.
- Landscape Management:
 - A downed village tree that impeded creek flowage adjacent to 3620 North Bay Drive was removed and public trees were trimmed in the same area (fees for trimming were charged back to Dr. Steve Myers, owner of 3620 North Bay Drive). The Board reviewed policy for publicly owned trees, specifically, removal of downed trees on public land is limited to ensuring creek flowage or to prevent harm, and/or removal of diseased or dead trees that pose a hazard. The Village does not pay to trim or remove a healthy tree which does not pose a hazard.
 - Early weed control and juniper pruning is planned for spring 2023; Affordable tree removal and trimming in the ravine complete.

Trustee's Report (2) – Rick Cermak | Village Hall pit sump pump repairs complete.

Constable's Report – Kristin Wright | No report.

Treasurer's Report – Bob O'Brien

- Financials | Delayed due to the holiday.
- Property tax mailing and payment processing is on schedule.

President's Report – Mark Schall

- BOT Meeting Optimization - making the best use of meeting time.
- RCICC Meeting scheduled on November 30th, 2022.

Clerk's Report – Dori Panthofer

- December Newsletter - topics due by the 1st.

Accounts Payable | Motion to accept the final amended 2022 November AP in the amount of \$31,137.23 and approve the preliminary 2022 December AP in the amount of \$14,038.73, with approval for the Clerk & Treasurer to pay routine bills to maintain current accounts, made by Trustee Schmitt and seconded by Constable Wright.

Roll Call Vote: Trustee Cermak AYE, Trustee Schmitt AYE, Constable Wright AYE. Motion approved at 7:51 PM.

New Business

- Lighthouse Drive Drainage Improvements

Motion to approve the Baxter & Woodman proposal dated November 2nd, 2022 for a total not to exceed \$1,500 with the subject line Village of North Bay - Lighthouse Drive Drainage Review, as requested by Ryan Braithwaite on behalf of the Village of North Bay made by Constable Wright and seconded by Trustee Schmitt.

Roll Call Vote: Trustee Cermak AYE, Trustee Schmitt AYE, Constable Wright AYE. Motion approved at 7:57 PM.

Old Business

- Ayres Bridge Report P-51-700 Vincennes Bridge | See Trustee #1 report
- Deputy Clerk | Motion to approve a limited scope Deputy Clerk with an hourly rate of \$12 made by Trustee Schmitt and seconded by Trustee Cermak.

Roll Call Vote: Trustee Cermak AYE, Trustee Schmitt AYE, Constable Wright AYE. Motion approved at 8:01 PM.

- Wind Point DPW Memorandum of Understanding | President Schall to follow up in person on Wednesday, November 30th, 2022.
- October Public Comment related to noise & construction vehicle parking | Continue to seek resident cooperation with no plans to propose an ordinance. President Schall will notify Debbie Mack.
- Recent Court of Appeals Decision Koch v. Village of Hartland - Impact on North Bay
 - Schall - RCICC – MT Boyle - RCICC will raise this issue on a county level.
 - At this time, all voting members of the Board decline Attorney Eric Larson's request to authorize him to research the potential impact on the Village of North Bay.
- 2023 Elections | Spring Primary anticipated on 2/21/2023) and Spring Election 4/4/2023
 - 3 Village Offices (President, Constable & Clerk) on Spring Ballot | Non-candidacy filing deadline is 5 PM on December 23rd, 2022.

Adjourn | Motion to adjourn made by Trustee Cermak and seconded by Trustee Schmitt.

Roll Call Vote: Trustee Cermak AYE, Trustee Schmitt AYE, Constable Wright AYE. Meeting adjourned at 8:11 PM.